

SCHOOL OF EDUCATION AND HUMAN DEVELOPMENT (SEHD)
DOCTORAL PROGRAM REQUIREMENTS

IF YOU HAVE ANY QUESTIONS REGARDING THE BELOW REQUIREMENTS, CONTACT THE OFFICE OF
GRADUATE STUDIES (OGS) AT 305-284-2102.

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| <input type="checkbox"/> Program of Study (POS) | * Program of Study (POS) must be approved and submitted to OGS no later than the end of the first year of enrollments. If your approved POS is not received at this time, a hold will be placed on the student's CaneLink account, preventing them from registering for future courses. Students should submit changes to their POS on an approved SEHD Course Substitution form OR a revised POS. |
| <input type="checkbox"/> Qualifying Exam (QUALs) | * EPS & KIN doctoral students must apply to sit the QUALs by the Fall or Spring semester deadlines decided by the program. TAL doctoral students are required to submit an electronic portfolio. Please see your advisor/supervisory committee chair for details. |
| <input type="checkbox"/> Doctoral Candidacy | * All doctoral students must apply for Application for Admission to Candidacy following the successful completion of the Qualifying Exam requirement. Students must have formed a dissertation committee before applying for candidacy. Students must also be in good academic standing, including a minimum 3.0 GPA and no Fs or incomplete grades. |
| <input type="checkbox"/> Dissertation Proposal | * Following the successful Dissertation Proposal meeting, students must submit a signed SEHD Approval of Dissertation Proposal form with a copy of the actual proposal to OGS for processing. |
| <input type="checkbox"/> Dissertation Defense Notice/Electronic Theses and Dissertation (ETD) | * Before selecting a defense date, please check the UM Academic Calendar for the Graduate School's "Last Day to Defend Dissertation" deadline for graduation. Two weeks before your defense date, you must submit the Graduate School's Defense Notice Form . Contact your department's Office Manager for assistance with reserving a room in Merrick or Orovitz to hold your defense meeting. Visit the UM Graduate School's Electronic Theses and Dissertations (ETD) website for formatting, copyright, publishing, and other required steps for a successful dissertation submission. |
| <input type="checkbox"/> Day of Dissertation Defense | * Visit the Graduate School's Electronic Theses and Dissertations (ETD) webpage for Defense Day Essentials: To-Do Items and bring the required documents to the defense. |
| <input type="checkbox"/> SACs Assessment Form | * Responsibility of Dissertation Committee, not the student. After a successful defense, each committee member must complete a SACs Assessment Evaluation form. The Dissertation Chair must return all completed forms to Kelley at k.flagg@miami.edu immediately after the defense. If all SACs evaluations are not in the student's file before graduation reviews, it may cause a delay in the student's degree conferral. |
| <input type="checkbox"/> Graduation | * To participate in Fall or Spring commencement ceremonies and for degree clearance reviews, students must apply for graduation in CaneLink by the UMs deadline. |

Note: Please visit the [Graduate School's](#) website for additional dissertation forms, deadlines and degree program requirements. All SEHD forms can be found of the School of Educations and Human Development [Graduate Forms](#) webpage